

HALL MEMORIAL LIBRARY  
BOARD OF TRUSTEES' MEETING  
APRIL 16, 2013

APR 30 2013

TOWN OF ELLINGTON  
TOWN CLERK'S OFFICE

- I. Chair John Halloran called the regular meeting of the Hall Memorial Library Board to order at 7:40 PM. Member present were Mary Clements, Peter Nickerson, Mary Blanchette, Janet Wieliczka, and Library Director Susan Phillips. Jeanne Zulick was absent. Mary Clements acted as Recording Secretary.
- II. Citizens Forum - There were no citizens present at this meeting.
- III. Approval of Minutes of the March 12, 2013 Meeting - The minutes were reviewed members present and were unanimously approved as submitted. (Blanchette/Nickerson).
- IV. Treasurer's Report - will be provided at May, 2013 meeting.
- V. Current Year Budget - A copy of the current year-to-date budget was reviewed. Repairs and Maintenance expenses were discussed .
- VI. Library Director's Report - Susan Phillips distributed copies of the Report dated April 16, 2013. The report was read and discussed. Initial interior equipment for the generator have been started. In progress is a LSTA grant request for FY2013-2014 for \$5000 for continuing adult programming. We have requested a reallocation of funds for the existing grant to purchase a digital microfilm reader/printer. A matching fund gift of \$5400 was provided by The Friends.
- VII. Friends of the Library Report - Peter Nickerson acknowledged the matching fund gift from the Friends for the Digital Microfilm reader/printer.
- VIII. Old Business - A discussion of our Long Range Planning project concluded that our primary focus will be on the physical building upgrades, repairs.
- IX. New Business - None
- X. Trustees' Concerns - Board members discussed a personnel issue and advised the Library Director of their recommendation. The condition of the public restrooms was discussed . The Director was advised to pursue the next steps with the appropriate department.
- XI. Correspondence - None.
- XII. Adjournment - The meeting was adjourned at 9:00PM (Blanchette/Nickerson), with a unanimous vote.

Respectfully submitted,

  
Mary Clements